

## Parish Pastoral Council Meeting

### Parish Centre

**Tuesday October 15<sup>th</sup> 2019 19:00**

### Minutes

Item Number	Item Title	Time Allocated	Running Time	Lead
1	Opening Prayer	2 minutes	2 minutes	Rvd. Des Connors
	Rvd, Des Connors opened the meeting with a prayer.			
2	Apologies and Absences	1 minute	3 minutes	Bernadette
	Fr. Lee, Anna Rutterford, David Morson			
3	Minutes of Meeting of 10.09.19	2 minutes	5 minutes	Keith McDowall
	The Minutes of the meeting of 10.09.19 were accepted as a true reflection and duly signed by the Chair. These will now be published.			
4	Matters arising from minutes of 10.09.19	5 minutes	10 minutes	Keith McDowall
	BH to mail minutes to Anna. Fr. Lee has put information on Instagram and Twitter.			
6	Correspondence	2 minutes	12 minutes	Bernadette
	David sends emails form the CTS re the Celebration of Christmas			
7	Membership and Youth Member	5 minutes	17 minutes	Keith McDowall
	There is no name as yet for the Youth. Des has approached people but they have declined. Suzanne Shutes has agreed to be a PPC member.			
8	PPC Planning Document	15 minutes	32 minutes	Keith McDowall
	There is nothing further to add. The document is on the Church noticeboard. Keith will draft something for the Newsletter.			
9	Reports from Groups Pilgrimage to Lisieux	5 minutes	37 minutes	Keith McDowall Rvd. Des Connors
	The pilgrimage to Lisieux every successful. Everyone enjoyed it, was very positive about it and the group gelled well. Mass was said in the crypt for Stella who had signed up to be on the pilgrimage but sadly passed away earlier in the year. Next year we are looking at going to Rome, perhaps Poland. It is hoped that pilgrimages will become a feature in the Parish. Parishioners have requested a day or weekend pilgrimage/retreat – not everyone can travel too far or be away for 5 days.			
10	Newsletter and Website	3 minutes	40 minutes	Rvd. Des Connors
	Verbal feedback for the Newsletter favourable. One person is not comfortable with the name.			

	Fr. Lee's next step priority	20 minutes	60 minutes	
	<p>Sign post on the main road.</p> <p>The Bishop is to visit on Sunday May 10yh 2020. Confirmandi will be confirmed at the 10:00 Mass.</p> <p>Cards for Christmas:</p> <p>Questions arose how many. 2000 cards + envelopes + £600.</p> <p>It is hoped that parishioners will be able to take some and deliver these.</p> <p>Eileen mentioned that the CTS do this each year.</p> <p>It was discussed that we really need Meeters and Greeters – particularly on large occasions, but very Sunday would be good.</p> <p>There was a Liturgy meeting on October 22<sup>nd</sup> to go through Christmas Masses.</p> <p>Sunday December 22: 6:00 p.m. Festival of 9 lessons and carols.</p> <p>December 24<sup>th</sup>: 4:00 p.m. Family Children's Mass with carols.</p> <p>At that Mass Fr. Lee would like a pop-up nativity – children dress up as a nativity character.</p> <p>11:30 p.m. Carols</p> <p>12:00 Midnight Mass</p> <p>25<sup>th</sup>: Dawn Mass 8:00 a.m.</p> <p>        Mass 10:00 a.m. with hymns</p> <p>26<sup>th</sup>: 9:30 a.m. Mass .</p> <p>29<sup>th</sup>: Medals for Altar Servers</p> <p>October 31<sup>st</sup>: 7:30 p.m. Vigil of All Saints</p> <p>Nov 1<sup>st</sup>: 9:30 a.m. Feast of All Saints Mass</p> <p>Nov 2<sup>nd</sup>: 9:30 a.m. Mass of All Souls</p> <p>December 2<sup>nd</sup> w/c: planning to do 40 hours expositions and benediction. After 9:30 a.m. Mass.</p> <p>Monday to Thursday 10 hours each day.</p> <p>Will put out a list to be written on for ideally two people in the church each hour for the 10 hours.</p> <p>On Thursday the 40 hours will finish with benediction and repose.</p> <p>December 4: Catholic Voices evening. Cost of £500 for this.</p> <p>Intercessory prayer service 3<sup>rd</sup> Friday of each month – this is not well attended but Des will continue for now and if no takers after that he will stop.</p>			
11	PPC next steps	10 minutes	70 minutes	Keith McDowall
	<p>Sunday November after 10:00 Mass</p> <p>January 2020 w/c 13th</p>			
12	Parish Matters Update	5 minutes	75 minutes	Keith McDowall
	Nothing further to add.			
13	A.O.B	3 minutes	78 minutes	Rvd.Des Connors

	None			
14	Closing Prayer	2 minutes	80 minutes	Rvd.Des Connors
	Rvd.Des Connors concluded the meeting with a prayer. Meeting closed at 20:35			

Attached Documents
Planning Document

Circulation
Father Lee
Des Connors
Keith McDowall
Bernadette Horton
Eileen Quinn
Greg Saunders
Anna Rutterford
David Morson
Parish – noticeboard and website