

Parish Pastoral Council Meeting

Parish Centre

Sunday November 24th 11:00 a.m.

Minutes

Item Number	Item Title	Time Allocated	Running Time	Lead
1	Opening Prayer	2 minutes	2 minutes	Fr. Lee Bennett
	Fr. Lee opened the meeting with a prayer			
2	Apologies and Absences	1 minute	3 minutes	BH
	DM, AR, GS.			
3	Minutes of Meeting of 15.10.19	2 minutes	5 minutes	KM
	The Minutes of the meeting of 15.10.19 were accepted as a true reflection and duly signed by the Chair. These will now be published.			
4	Matters arising from minutes of 15.10.19	5 minutes	10 minutes	KM
	None that were not to be addressed in the meeting.			
5	Correspondence	2 minutes	12 minutes	BH
	CTS Celebration of Christmas keeps us informed through DM.			
6	Membership and Youth Member	5 minutes	17 minutes	KM
	<p>PPC felt that the general membership of the Council is about the right size and appears to be working. This can be reviewed if it is felt necessary. The PPC is a forum for communication and all are welcome as observers and to put to the members ideas and thoughts.</p> <p>As yet we have no Youth member. The person who was thought of as being very suitable is not available currently.</p> <p>Discussion took place re the way forward. It was felt that a personal invitation is the most effective way to recruit to this position.</p> <p>We have a growth strategy and out-reach policy in place and the Council is confident that the Youth Strategy will be included as soon as is practical.</p>			
7	PPC Planning Document	15 minutes	32 minutes	KM
	<p>Keith will send the final copy to PPC members.</p> <p>Fr. Lee explained that the message has been clear for 10 years. EQ said that the message was clear that there were not enough clergy and the lay people had to take on more responsibility. Fr. Lee's advice is that we should not worry about the plan. He will be looking after the needs of St. Theresa's and will support this to the Diocese.</p>			
8	Input from Clergy	30	62 minutes	Fr. Lee and Rvd. Des

	<p>Fr. Lee: was very positive and feels that we have a very good situation. He and Deacon Des work incredibly well together. (Rvd. Des agreed). EQ: Spoke of the seamless working together. Fr. Lee expressed his view that there is great scope for growth in our Parish and that we are going to continue our work together as a Parish. Fr. Lee said that the clergy care for us deeply. They will support us to grow and develop as a Parish. Fr. Lee warned that when things go well we could be liable to have a 'spiritual attack. We need to be aware of this. If we pick up on things that don't seem quite right we are to say something.</p> <p>Rvd. Des: Rvd. Des said that a few people had spoken to him about the pilgrimage to Lisieux. A couple have mentioned it would be wonderful to have a couple of days in this country. (not everyone can fly or travel too far). It is important that we try and have pilgrimages that everyone feels they can take part in. Aylesford, Walsingham, the Ramsgate Shrine, St. Cedd's in Bradwell and the plays on the Wintershall Estate. Rd. Des will make enquiries re possibilities.</p> <p>Fr. Lee in relation to Walsingham spoke of the Icon of Our Lady of Walsingham travelling to all parishes in the country. However, we do not yet know the date for this and so the Parish Pilgrimage to Walsingham cannot as yet be planned to coincide with the national event.</p>			
9	Reports from Groups Pilgrimage to Lisieux	5 minutes	67 minutes	KM Rvd. Des Connors
	<p>Voices: Although only the first session, this has been very well attended with approximately 35 attendees. It was thought this was excellent for a cold, wet, November night. BH is to write to the groups to ask for reports. These will be: Wednesday Club: EQ; FHC: BH; RCIA: Rvd. Des; Confirmation: Rvd. Des; Deanery Matters: FR; Social Group: AW; Liturgy Group: Fr. Lee; Care Group: Fr. Lee; CTS: DM</p> <p>There was a discussion re the Care and Care Group: There is a duty on all of us and parishioners to let the Clergy know if anyone is ill/like a visit. It was reiterated that all members of the Care Group who visit on behalf of St. Theresa's Parish are commissioned by the Parish Priest: They must have a DBS and faculties through the Diocese if they are being sent by the church. Other people may visit from a personal position but this is not on behalf of the Parish and are acting alone and must accept self-responsibility.</p>			

	Prayers for the sick were discussed: Not all people want their name known or the fact that they are ill. We say prayers for the sick of our Parish and so they are included.			
10	Newsletter and Website	3 minutes	70 minutes	Rvd. Des Connors
	<p>Newsletter: We can now take the Newsletter off the agenda. We will be looking at other ways to produce it so that we are not paying a huge cost each week but this will go through the Finance Committee.</p> <p>Website: A and BH continue to work on the Website and have a Beta site during this development phase. We have a list of the 'headings and drop-downs' and we now need to populate these. (By asking the relevant people for information).</p> <p>PPC discussed importance of the website for visitors and especially those arriving at the airport. We have a number of people who come to the church in between flights – recently someone walked from the airport to the Church. Question: What presence do we have at the airport? KM will go over to the airport and see what 'advertising' there is for churches and what we may be able to do.</p>			
11	PPC next steps	10 minutes	100 minutes	KM
	<p>Meetings; These will be a minimum four a year with an additional General Meeting. The following dates were agreed: Monday February 24th 2020: 7:00 p.m. Monday June 1st 2020: 7.00 p.m. Monday September 14th 2020: 7:00 p.m. Monday November 23rd 2020 7:00 p.m.</p> <p>General Meeting: Sunday July 12th 2020 (After the Sunday Mass)</p>			
12	Parish Matters Update	5 minutes	105 minutes	KM
	Nothing further to add.			
13	A.O.B	3 minutes	108 minutes	Rvd.Des Connors
	<p>BH: The Children's Christmas Liturgy and Party will be on Sunday December 15th 2:00 p.m. HH and MH are happy once again to host the party. BH has prepared the usual invites and will send a notice for the Newsletter. Fr. Lee: There has been a change to Mass times in the New Year: Commencing Tuesday January 7th there will be a Latin Mass (extraordinary form) each Tuesday at 8:00 p.m. This Mass has been advertised on the Latin Mass Society Website. On Thursdays: Confessions will be at 9:00 a.m. and Mass at 9:30 a.m. Every Thursday evening there will be a holy hour with exposition followed by benediction. 7:30 p.m. to 8:30 p.m. Rvd. Des: Film Nights. A couple of people have mentioned films e.g. the Pope Francis film. Rvd. Des is looking at the possibly of regular film nights to show some of the religious films that we have. He will take soundings and check with Brentwood re showing rights.</p>			

	Fr. Lee: School of Faith. Fr. Lee spoke of ideas and sessions. It would appear we have a number of resources to hand however, it is recognised that there is a need to pull these together so that we do not over stretch people.			
14	Closing Prayer	2 minutes	110 minutes	Rvd.Des Connors
	Rvd. Des closed with a prayer. The meeting closed at 1:15 p.m.			

Actions:

Fr. Lee and Rvd. Des: - Seek member for the Youth

Rvd. Des: - Make enquiries re shorter pilgrimages in this country.
- Sound out Film Nights. Check re showing rights.

KMD: - Send to all PPC members final Partnership Document
- Visit the airport to investigate the profile of churches with a view to what we could/may do.

BH: - Continue with the Website
- Write to all groups re reports to the PPC
- Put Children's Christmas Liturgy and Party in Newsletter

<p>Date of Next Meeting:</p> <p>Monday February 24th 2020</p> <p>7:00 p.m.</p>
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